

ACH DIRECT PAYMENT AUTHORIZATION

(NO EXTRA FEES FOR THIS SERVICE)

I authorize Douglas Electric Cooperative, Inc. to initiate electronic ACH debit entries to my checking/savings account in the amount of my monthly electric bill. **It is the customer's responsibility to have funds available at the time of the debit.** If the debit is returned to Douglas Electric, your account will be charged a \$20.00 NSF fee. Your Bank may also charge an NSF fee, please check with your Bank. This authority will remain in effect until cancellation, this can be done by notifying Douglas Electric in writing at least five business days prior to the day the debit will occur.

**\*\*PLEASE WRITE LEGIBLY TO AVOID ERRORS OR DELAYS\*\***

Date: \_\_\_\_\_ Douglas Electric Account Number(s): \_\_\_\_\_

Bank Name: \_\_\_\_\_

Bank Address: \_\_\_\_\_

Bank Phone Number: \_\_\_\_\_

Account Type: \_\_\_\_\_ Checking \_\_\_\_\_ Savings

\*\*Include copy of voided check for checking account.

\*\*Include copy of savings account deposit ticket, which has bank routing number and account number printed on it.

Since your electric bill will vary in amount, Douglas Electric will send you a statement showing the amount to be deducted from your account each month.

\*\*The ACH debit will be on the 15th of each month. If the 15th falls on the weekend or holiday, the debit will occur the following business day.

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

**THIS FORM MUST BE RETURNED TO THE OFFICE AT LEAST FIVE BUSINESS DAYS  
BEFORE THE 15TH OF THE MONTH.**